

**BROMSGROVE DISTRICT COUNCIL**

**Legal, Democratic and Property Services**

Roundings are generally rounded to the nearest 10p.

Service Category	Charge 1st April 2021	Charge from April 2022	Charge Increase 23/24	Charge 1st April 2023	Charge Increase 24/25	Proposed Charge 24/5
	£	£		£		£
<b>ELECTORAL REGISTRATION</b>						
<b>Register Sales*</b>						
<b>In data form</b>						
- basic fee	20.00	20.00	Stat	20.00	Stat	20.00
- for each 1,000 names or part thereof	1.50	20.00	Stat	20.00	Stat	20.00
<b>In printed form</b>						
- basic fee	10.00	10.00	Stat	10.00	Stat	10.00
- for each 1,000 names or part thereof	5.00	5.00	Stat	5.00	Stat	5.00
<b>Marked Election Register Sales*</b>						
<b>In data form</b>						
- basic fee	10.00	10.00	Stat	10.00	Stat	10.00
- for each 1,000 names or part thereof	1.00	1.00	Stat	1.00	Stat	1.00
<b>In printed form</b>						
- basic fee	10.00	10.00	Stat	10.00	Stat	10.00
- for each 1,000 names or part thereof	2.00	2.00	Stat	2.00	Stat	2.00
Copy of return of Election expenses plus 20p per sheet, per side.	5.00	5.00	Stat	5.00	Stat	5.00
<b>Miscellaneous Charges</b>						
* Address labels printed	13.50	13.50	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
* - for each 1,000 properties or part thereof	6.80	6.80	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
- street list	13.50	13.50	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
* - Data Property Addresses	24.50	13.50	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
* - For each 1,000 properties or part thereof	1.90	1.90	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
<b>LEGAL</b>						
- Legal work (per hour)	146.80	155.60	10%	171.16	7%	183.10
- Legal Consent - Admin Fee	26.10	27.70	10%	30.47	7%	32.60
- RTB	205.10	217.40	10%	239.14	7%	255.90
- Consent for proposed works	161.20	170.90	10%	187.99	7%	201.10
- Retrospective Consent	169.60	179.80	10%	197.78	7%	211.60
Garden License	249.80	264.80	10%	291.28	7%	311.70
Wayleave Agreement	374.70	397.20	10%	436.92	7%	467.50
Deed of Grant or Easement	392.70	416.30	10%	457.93	7%	490.00
License to Assign	392.70	416.30	10%	457.93	7%	490.00
Rent Deposit Deed	392.70	416.30	10%	457.93	7%	490.00
Authorised Guarantee Agreement	392.70	416.30	10%	457.93	7%	490.00
License for Alterations	392.70	416.30	10%	457.93	7%	490.00
License to Sublet	392.70	416.30	10%	457.93	7%	490.00
Deed of Variation	392.70	416.30	10%	457.93	7%	490.00
Grant of Lease	531.10	563.00	10%	619.30	7%	662.70
Extended Lease	531.10	563.00	10%	619.30	7%	662.70
Deed of Surrender	392.70	416.30	10%	457.93	7%	490.00
Tenancy at Will	392.70	416.30	10%	457.93	7%	490.00
Renewal of Lease	392.70	416.30	10%	457.93	7%	490.00
<b>Section 106:</b>						
- Private Owner	548.70	581.60	10%	639.76	7%	684.50
- Each additional unit added (up to a maximum of £1,650)	73.50	77.90	10%	85.69	7%	91.70
- Affordable housing schemes	1,030.10	1,091.90	10%	1,201.09	7%	1,285.20
- Deed of Variation	391.50	415.00	10%	456.50	7%	488.50
- Fee for agreeing a unilateral undertaking	391.50	415.00	10%	456.50	7%	488.50

<b>Other Fees</b>						
- Fees for sale of property under Low Cost Housing Scheme	269.90	286.10	10%	314.71	7%	336.70
- Fees for purchase of additional 30% Share	176.10	186.70	10%	205.37	7%	219.70
- Fees for preparation of Deed of postponement	115.00	121.90	10%	134.09	7%	143.50
- Administration fee for the grant of licences for more than 12 months	64.60	68.50	10%	75.35	7%	80.60
- Issuing of consents (transfer of mortgage)	76.20	80.80	10%	88.88	7%	95.10
Minor land sales up to £10,000	515.70	546.60	10%	601.26	7%	643.30
Major Land sales £10,000+ <b>2.75% of purchase price with a minimum charge of £500</b>	Fixed Fee	Fixed Fee	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Major Land sales £50,000+ <b>2.75% of purchase price with a minimum charge of £750</b>	Fixed Fee	Fixed Fee	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Deed of Release of Covenant	392.70	416.30	10%	457.93	7%	490.00
- Footpath Diversion Orders	2,189.60	2,299.10	10%	2,529.01	7%	2,706.00
<b>LAND SEARCHES</b>						
<b>Single Con29 Question</b>						
Official Certificate of Search (LLC1) only	29.20	N/A				
CON29R Enquiries of Local Authority (2016)						
- Residential	111.60	111.60	10%	122.76	7%	131.40
- Commercial	156.30	156.30	10%	171.93	7%	184.00
Standard Search Fee: LLC1 and CON 29R combined						
- Residential	142.90	N/A				
- Commercial	188.90	N/A				
CON 29O Optional enquiries of Local Authority (2007)						
(Questions 5,6,8,9,11,15) per question	13.50	14.20	10%	15.62	7%	16.70
(Questions 7,10,12,13,14,16-21) per question	6.80	7.10	10%	7.81	7%	8.40
(Question 22)	30.00	30.00	10%	33.00	7%	35.30
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	52.70	55.30	10%	60.83	7%	65.10
Question 4	15.80	15.80	10%	17.38	7%	18.60
Each additional parcel of land (LLC1 and CON29R)	24.70	N/A				
Expedited (within 48 hrs)	33.70	35.40	10%	38.94	7%	41.70
<b>PARKSIDE SUITE</b>						
<b>Per Hour (Suggest min Hire of 2hrs)</b>						
<b>Main Room</b>						
Community Group	23.00	24.00	10%	26.40	7%	28.20
Regular Hire	35.00	36.50	10%	40.15	7%	43.00
Commercial Hire	46.00	48.00	10%	52.80	7%	56.50
<b>Committee Room</b>						
Community Group	13.00	13.60	10%	14.96	7%	16.00
Regular Hire	19.00	19.80	10%	21.78	7%	23.30
Commercial Hire	25.50	26.60	10%	29.26	7%	31.30
<b>Committee Room 2 – Full Day</b>						
Community Group	75.00	0.00				
Regular Hire	88.00	0.00				
Commercial Hire	106.00	0.00				
<b>Committee Room 2 – Half Day</b>						
Community Group	45.00	0.00				
Regular Hire	60.00	0.00				
Commercial Hire	72.00	0.00				
<b>Committee Room 2 – per hour (min 2Hours)</b>						
Community Group	17.00	17.00	10%	18.70	7%	20.00
Regular Hire	22.00	22.00	10%	24.20	7%	25.90
Commercial Hire	30.00	30.00	10%	33.00	7%	35.30
<b>Combined</b>						
Community Group	31.00	32.50	10%	35.75	7%	38.30
Regular Hire	49.00	51.00	10%	56.10	7%	60.00
Commercial Hire	67.50	70.50	10%	77.55	7%	83.00
<b>Half Day up to 5pm (max 4hrs)</b>						
<b>Main Room</b>						

Community Group	86.00	90.00	10%	99.00	7%	105.90
Regular Hire	105.00	110.00	10%	121.00	7%	129.50
Commercial Hire	172.50	180.00	10%	198.00	7%	211.90
<b>Committee Room</b>						
Community Group	38.00	39.60	10%	43.56	7%	46.60
Regular Hire	52.00	54.30	10%	59.73	7%	63.90
	65.00	68.00				
Commercial Hire			10%	74.80	7%	80.00
<b>Combined</b>						
Community Group	105.00	109.50	10%	120.45	7%	128.90
Regular Hire	150.00	156.50	10%	172.15	7%	184.20
	215.00	224.00				
Commercial Hire			10%	246.40	7%	263.60
<b>Full Day Up to 5pm</b>						
<b>Main Room</b>						
Community Group	160.00	167.00	10%	183.70	7%	196.60
Regular Hire	200.00	208.70	10%	229.57	7%	245.60
	280.00	292.00				
Commercial Hire			10%	321.20	7%	343.70
<b>Committee Room</b>						
Community Group	65.00	67.80	10%	74.58	7%	79.80
Regular Hire	78.00	81.50	10%	89.65	7%	95.90
	96.00	100.00				
Commercial Hire			10%	110.00	7%	117.70
<b>Combined</b>						
Community Group	205.00	214.00	10%	235.40	7%	251.90
Regular Hire	260.00	271.00	10%	298.10	7%	319.00
	345.00	360.00				
Commercial Hire			10%	396.00	7%	423.70
<b>Combined Evening Commercial Hire, Fridays and Saturday's, 5pm - Midnight</b>	345.00	360.00	10%	396.00	7%	423.70
Only half day and full day rates allowed for weekends. No hourly rates.						
All day rate for weddings £720** (day and evening to include kitchen and set up) 9am – 12 midnight						
Sunday hire rates by negotiation.						
Room 54(Training Room) - Any internal county organisations whom wish to use this room will be charged £25.00 per hour.						
<b>Customer Services</b>						
<b>Interview rooms (based at the service centre)</b>						
- Per Full day (9am - 5pm)	44.40	46.30	10%	50.93	7%	54.50
- Per Half day (9am-1pm/1pm-5pm)	27.80	29.00	10%	31.90	7%	34.10
	9.50	9.90				
- Per hour (1Full hour only)			10%	10.89	7%	11.70
<b>Bromsgrove Markets</b>						
<b>3 x 3 Market Stall (per day)</b>						
Tuesday Regular Trader	26.50	27.30	10%	30.03	7%	32.10
Tuesday Casual Trader	28.50	29.40	10%	32.34	7%	34.60
Each additional stall requested	11.50	11.85	10%	13.04	7%	13.90
Friday Regular Trader	30.50	31.40	10%	34.54	7%	37.00
Friday Casual Trader	32.50	33.50	10%	36.85	7%	39.40

Each additional stall requested	11.50	11.85	10%	13.04	7%	13.90
Saturday Regular Trader	32.50	33.50	10%	36.85	7%	39.40
Saturday Casual Trader	34.50	35.50	10%	39.05	7%	41.80
Each additional stall requested	12.00	12.35	10%	13.59	7%	14.50
<b>Catering Van</b>						
Tuesday Regular Trader	25.50	26.25	10%	28.88	7%	30.90
Tuesday Casual Trader	30.00	30.90	10%	33.99	7%	36.40
Friday Regular Trader	29.50	30.40	10%	33.44	7%	35.80
Friday Casual Trader	34.00	35.00	10%	38.50	7%	41.20
Saturday Regular Trader	31.50	32.45	10%	35.70	7%	38.20
Saturday Casual Trader	36.00	37.10	10%	40.81	7%	43.70
All 3 days (Annual booking per week) - Charge to be deleted	78.00	0.00	10%	0.00	7%	0.00
All 3 days (Casual booking per week) - Charge to be deleted	83.60	0.00	10%	0.00	7%	0.00
<b>Table only booking for Craft Markets (only available in good weather)</b>						
First two 5ft tables	15.00	15.45	10%	17.00	7%	18.20
each additional table	5.00	5.15	10%	5.67	7%	6.10
<b>Electric</b>						
Regular 3 day traders	9.20	9.50	10%	10.45	7%	11.20
Casual/Single day traders per day	5.00	5.15	10%	5.67	7%	6.10
<b>Trade Waste Collection</b>						
Regular 3 day traders	2.60	2.70	10%	2.97	7%	3.20
Casual/Single day traders	5.00	5.15	10%	5.67	7%	6.10
<b><u>Other Market Charges - New Charges</u></b>						
<b>Vintage, Craft and Food Markets</b>						
Single Stall	20.00	20.60	10%	22.66	7%	24.20
Additional stalls	10.00	10.30	10%	11.33	7%	12.10
Catering units/pitch	15.00	15.45	10%	17.00	7%	18.20
<b>Sunday Food Festival Markets</b>						
Price by negotiation to include staff on cost and overtime	price on negotiation	price on negotiation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
<b>Seasonal Traders</b>						
Seasonal supplement per stall for seasonal adhoc traders in December	5.00	5.20	10%	5.72	7%	6.10
<b>Market Hire</b>						
Hiring cost of providing a market to Parish Councils or other organisations	700.00	721.00	10%	793.10	7%	848.60
<b>Trader Incentive Scheme</b>						
New traders attending the market on a Tuesday will be charged 50% rent fee for 4 weeks continuous weeks only (based on a 3m x 3m stall)	14.25	14.70	10%	16.17	7%	17.30
New traders attending the market on a Friday will be charged 50% rent fee for 4 weeks continuous weeks only (based on a 3m x 3m stall)	15.25	15.70	10%	17.27	7%	18.50
New traders attending the market on a Saturday will be charged 50% rent fee for 4 weeks continuous weeks only (based on a 3m x 3m stall)	17.25	17.80	10%	19.58	7%	21.00
<b><u>Property Services - New Charges</u></b>						
Minor Land Sales Request for Information	52.90	72.00	10%	79.20	7%	84.70
Minor Land Sales Full Application	387.35	492.00	10%	541.20	7%	579.10
Advertising - Estimated Fee	657.30	NIL				
Advertising - Estimated Fee per Advert (new charge based on cost per advert)	0.00	360.00	10%	396.00	7%	423.70
Surveyors Fees - Estimated Fee	528.25	NIL				
Surveyors Fees - Estimated Fee (new charge based on an hourly cost)	0.00	90.00	10%	99.00	7%	105.90